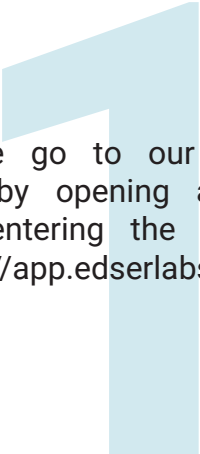
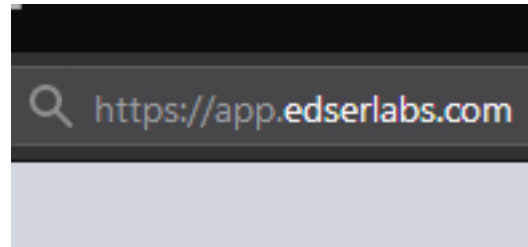


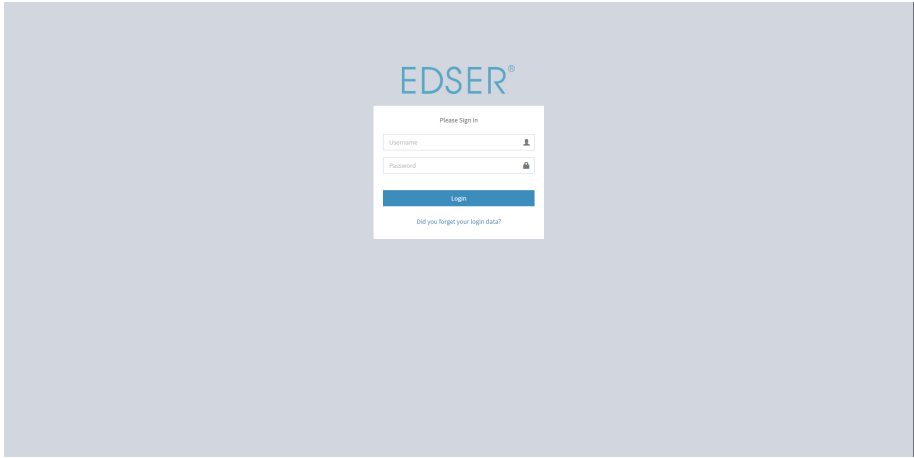
Manual to request duplicate orders

This Manual will teach you how
to request duplicate orders
from your client portal.



Please go to our online
APP by opening a browser
and entering the address
<https://app.edserlabs.com>.

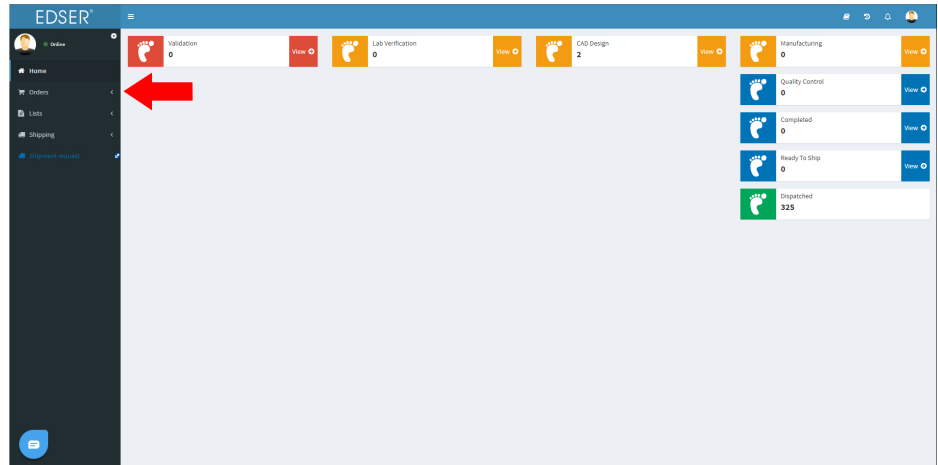




2

Enter your credentials to log in.

Click on "Orders" in left sidebar, then click on "Search Orders."



EDSER

Online

Orders Management Search Orders

Search Orders

Order Number

Order Entry Date

First Name (Patient)

Order Status

Surname (Patient)

Product Type

Second Surname (optional) (Patient)

Order Type

Search Orders

Number	Status	Client	Patient	Material	Cover	Order Type	Entry	Exit	Price	Actions	
1000000000	CAD Design	1000000000	Mr. Ray Bunker (Bunker)	Paper, White	2D Print 2.5mm	UV - Marble Green	Orthotic (Unfilled Duplicate)	00/00/2022 07:00	00/00/2022	000.00 USD	i e

Showing 1 orders.

TOTAL PRICE: 000.00 USD

Enter the patient's name or order number and date range, click the blue button "Search Orders." Select the order to duplicate by clicking on the order number. Doing so will open the order.

Once inside the order, click on the yellow button that says "Order Duplicate."

The screenshot displays the EDSER Orders Management interface. A red arrow points to the 'Order Duplicate' button in the top navigation bar. Below the navigation bar, a blue banner states: 'This insole is a duplicate of the insole with reference number: 30-123-1000-000'. The main content area is divided into several sections:

- Order Information:** Includes fields for Full Name, Phone, Email, and Basic.
- Patient Information:** Includes fields for Full Name, Gender, Shoe Size, Activity, Age, Weight, Shoe Width, Left Scan, and Right Scan.
- Order Details:** Includes fields for Order Type (Modified Duplicate), Product Type (Orthotic), Shell Material (3D Print 2.0mm), Top Cover (EVA - Harkis Green), Bottom Cover (EVA - Black 1mm), Extra Cushion (Foam 1.5mm), Position (Forefoot), and Mold (Copy Mold).
- Orthotic Style:** Includes fields for Length (Full Length), Quantity (2), and Medial Arch Height (Others).

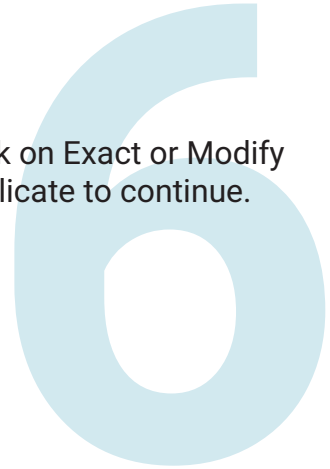
Do you want an **exact** duplicate or do you need to **modify** any order detail?

Exact

Modify

Cancel

Click on Exact or Modify
Duplicate to continue.




If you have selected Modify, make the changes you need and click "Next" until you complete the steps. If you have selected Exact, you will only have to click "Confirm Order."

The screenshot displays the 'Duplicate Order' form in the EDSEER system. The form is divided into several sections: 'Order Information' (with a 'Clinics' dropdown), 'Product Details', 'Components', 'Check and Confirm', and 'Order Confirmed'. The 'Patient Information' section includes fields for 'First Name', 'Surname', 'Second Surname (optional)', 'Activity', 'Gender', 'Age', 'Weight', 'Height', 'Shoe Size', 'Shoe Width', 'ID', and 'Diagnosis'. A 'Comments' section at the bottom contains a text area with a pre-filled comment about a patient's medical history and orthotics. At the bottom of the form, there are two buttons: 'Back' and 'Next'. A red arrow points to the 'Next' button.

After making the necessary changes and having clicked "Next" twice (in the case of being a Modified duplicate) you will arrive at the final window where you must confirm the order.

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 **edser**

Home

Orders

Lists

Shipping

My recent request

Posterior 1.5mm (Full)

Full Length

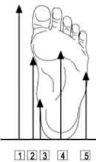
0 mm

0.0 mm

Lateral Arch Height

15 mm

Measurement Protocol (optional)



LENGTHS (mm)

	LFT	RIGHT
1. Distal point of orthosis	260	260
2. First distal radius	161	161
3. Location max height internal arch	N/A	N/A
4. Distal point retrocapital weight relief	171	171
5. Fifth distal radius	131	131
6. Orthotic width	86	86


HEIGHTS (mm)

	LFT	RIGHT
1. Medial Arch	21	21
2. Lateral Arch	7	7

Comments

01/06/2022 USABRED: Pt. with longer left leg than right with collapsing of medial arches. He does have prior orthotics from your company. He would like 2 pairs of these with indicated changes.

07/12/2020 LC: modified duplicate this time with marble black top cover/ we increase the the vancos post to 5mm

Please note this order relative of  Pt has avulsion fracture left navicular due to longer left leg and hypermobility of foot and lack of dorsiflexion Excessive pronation left foot

Back

Confirm Order ✓

EDSER[®]